## **Online Learning Update - Year 12**

Following feedback from students, parents and staff, we have put together a timetable so that everyone has more clarity on when different learning styles and platforms will be used.

We know that running work and learning across 2 platforms (Microsoft Teams and Edulink) has occasionally caused confusion for parents and students but we think it's important that we do have both for now for a number of reasons. Edulink is a familiar platform and parents can interact with this too which means that parents can see the work set and support (chivvy!) students where appropriate. Microsoft Teams allows us to have more interactive engagement with students; to live teach; to create assignments which provide fast (or even instant) feedback and to communicate in real time. For this reason, we will move more work across to teams, but will continue to use Edulink as a base platform so that parents are able to have an overview.

The timetable below has been created so that students and parents have clarity over when students are expected to 'attend' live or access pre-recorded lessons in Microsoft Teams. These lessons will not, usually, last for a full hour, but will be a chance for teachers to teach and explain new content, ideas and work and for students to engage with staff and their peers. For those students who are struggling to access Microsoft Teams, an explanation is shown below. This has previously been sent out to all students via Edulink but it is worth a reminder. It is also worth saying that Teams lessons can be accessed via any type of smart phone (should a laptop/tablet not be available). The app is free to download and login information is the same as accessing via a computer or tablet (as per below).

## **Accessing Teams (and Outlook for email)**

## On a PC/laptop

- Open an internet browser and open the following web address www.office.com
- You will then come to a sign in page use your school email address (this is normal username which is used to log into the school network with @qphs.co.uk on the end. For example, someone who normally logs on with 16cocos would use 16cocos@qphs.co.uk
- You will then be prompted for a password enter your normal school login password.
- You will then get the screen which is shown in the image below
- Choose Teams to access Microsoft Teams and Outlook to send and receive emails
- If you are prompted to re-enter login details, this is the same as above.



Please remember that you can also use this account to download Microsoft Office programmes (such as Word, Powerpoint etc) to your PC, tablet or phone.

## **Timetable**

Please note, that the timetable below is the 'usual' schedule, but some flexibility will be required to fit around learning new concepts and more substantial pieces of work, so please check messages and invites to ensure that you don't miss anything.

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
1	Further Maths - JOH	Music TON	Criminology – MCB		Further Maths - JOH
			Maths - JOH		Product Design - COR
2	English Lit - COG	Further Maths - JOH	Maths – CHA	Music - TON	Maths - JOH
	Photography - PAR	Performing Arts - BEA	Sports Studies - TAY		
		Geography - MER			
3	Physics - GRI	Physics – GRI	Chemistry – PRD	Criminology - SCA	
		Product Design - LLE	Physics – GRI	Sports Studies - CUT	
		RE (Ethics) - MER	RE (Ethics) - MER		
4	Media Studies - MCB	Computer Sci - GRI	Further Maths - JOH		Computer Sci - GRI
					Geography – OLI
	Psychology -SWA				Psychology - SWA
5	Criminology – SCA		Biology - SUT	Physics – GRI	
	Maths - CUR		History - WHI	Performing Arts - BEA	

Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
1	Physics – GRI	Music – TON		Computer Sci - GRI	Maths – JOH
	Performing Arts - BEA			Geography – OLI	
2	Further Maths – JOH	Media Studies – MCB	Criminology – MCB		
			Maths – JOH		
		Maths – CHA	Sports Studies - TAY		
		Geography - MER			
3	Computer Sci – GRI	History – WHI	Physics – GRI	Chemistry – JON	Further Maths - JOH
	Psychology - SWA	Music – SCA	Performing Arts - BEA	Physics – GRI	
4	Maths – CHA	Chemistry – JON	Biology – SUT	Music – TON	Physics – GRI
	Sports Studies - TAY	Physics – GRI	English Lit - COG	Photography - BAR	
			Photography - PAR		
5				Criminology – SCA	Computer Sci - GRI
				Maths - JOH	Psychology - SWA