



QUEEN'S PARK HIGH SCHOOL

Thursday 28 June 2018
held in 6th Form Conference Room at 5.00pm

PART ONE MINUTES

Committee members	Attended/ Apologies	In Attendance	Attended/ Apologies
Kayte Parlevliet (KP)	Attended	Lyndsay Watterson (LW)	Attended
Sue Perason (SP)	Attended	Jill Cutler (JC)	Attended
Mark Bland (MB)	Attended		
Peter Burke (PB)	Attended		
Gila Yalarakis (GY)	Attended		
Linda Neill (LN)	Attended		
Ben McGrath (BM)	Attended		
Mike Graham (MG)	Apologies	Kay Gresty (KG) Clerk	Attended

Apologies and welcome

Apologies were received from Mike Graham.

Election of Chair and Co-Vice Chair

The election of Chair and Co-Vice Chair were carried out. KP was officially appointed as Chair for the next two year period and MB and PB were appointed as Co-Vice Chair for the same period.

Item 1: Minutes from Part 1 of the FGB Meeting on 15 March 2018

Minutes were agreed to be a true representation of the meeting and were formally accepted by Governors.

Item 2: Matters Arising from Part 1 of the FGB meeting on 15 March 2018.

- Comments regarding the SDP to be collated and reported back to Governors – Actioned.

Item 3 Student Voice – 6th Form

No comments were made regarding this agenda item

Item 4: Headteacher's Report

LW gave an update on student numbers and explained that the school were getting a large number of enquiries for in year transfers and explained that the increase in current Year 8 numbers means that class sizes in non-core subjects will be larger (there are additional classes in the core subjects plus technology and PE) and therefore additional support will be

allocated where necessary. LW added that there are some challenging girls in this year group and the school were looking as some possible movement to other schools.

LW explained that we have 90 confirmed placed in Year 7 for September 2018 and that QPHS are now the only school in the area who have spaces available.

Q: MB asked if we know how many students have not yet been allocated a place?

LW confirmed that this figure could be in the region of 30 students. SP commented that this proves that the school is still needed by the LA.

LW added that QPHS have held open mornings for Year 5 students over the past two week period and 37 families from a variety of schools have attended. LW stated that the students who conducted the tours have been a total credit to the school.

LW informed Governors that the Trust are growing links with UCFS, St Martin's Primary School and Hoole Primary School and explained that the Trust now has a mutual agreement with St Martin's which gives their students the choice to opt for the traditional route or the MY pathway. Going forward the MY programme could be run each Tuesday afternoon, led by the Studio, and this would be open to all students.

LW explained that the SDP is progressing and that a behaviour survey would be sent to all staff next week to enable QPHS to benchmark behaviour and develop strategies to improve it going forwards.

LW updated Governors on the following points:

- The Studio build has been put back by 2-3 weeks.
- The temporary kitchen is working well - the school will continue to offer staggered lunch times next year.
- Following a successful bid, the library has been awarded £6500 to improve the current facilities. Hannah Wehbeh, who worked with Storyhouse, has volunteered to help.
- Roof repairs begin in August 2018.

Item 5: Chair of Governors Report

KP read an email from MG thanking his fellow Governors for all their help and support over the past ten years.

ACTION: KP to arrange a farewell dinner.

KP explained that the structure of the current governing body works well, is more effective and transparent and feels part of the school. KP added that much work had been done following the strategy day and this work would be developed going forwards.

Item 6: Trust update

KP explained that the DFE inspection at the Studio went well and that the school would be renamed 'Chester International School' from September 2018. KP added that the Trust will be renamed 'The Learning Trust'.

KP explained that GY and LN joined the Trust meeting to discuss the common vision for the Trust; Nurturing, Ambition and Excellence and added that future topic meetings will focus on strategies.

Q: GY asked if LW was happy with the way the Trust was evolving.

LW felt that things were beginning to move forwards and added that the aim now was to engage some primary schools in order to develop a cohesive 'learning journey' for students. LW went on to say that it was important that we engage better with the primary schools and that we will be doing some work with Ignite Teaching School Alliance around curriculum development.

SP agreed that joint projects with primary schools was important going forwards.

LW confirmed that QPHS will be running three Year 5 Curriculum Challenge Days next year and would be inviting the DSP schools, some of the Catholic schools, and some of the Chester schools including Hoole, Bishops Bluecoats, St Martin's and UCFS, and would expect 150 students per day to attend. LW added that the Headteachers of the primary schools have been very positive so far.

Item 7: Terms of Engagement with the Trust

No comments were made regarding this agenda item

Item 8: SDP Update

LW explained that the SDP would be completed by the end of term and that behaviour in school was a big challenge.

Q: MB asked if the challenging behaviour of some students may need to disciplinary procedures.

LW explained that this was possible, that one student was currently on a managed move to Chester Catholic High School and that a further student would be going on a managed move to St David's High School. LW added that Sarah Williams was in the process of testing some students for ADHD, to ensure that any potential issues are picked up earlier, and that one student was going through a fast track EHCP application process.

Q: BM asked if the school had any support from outside agencies.

LW explained that a number of students currently have TAFS running. GY commented that the feeling is that QPHS are adopting a 'firm but fair' policy. LW commented that it was important that students could see evidence that unacceptable behaviour in school was being tackled and that consistency was crucial.

Item 9: Policies for Ratification

The twelve policies presented and agreed at previous committee meetings were ratified by Governors.

From A&C Committee:

Access Arrangements Policy
Careers Education Policy
Curriculum Policy
Examinations Policy

Examinations Procedure

From Resources Committee:

Admissions Policy
Charging and Remittance Policy
Lettings Policy

Health & Safety policy
Risk Management Policy
Leave of Absence Policy

From FGB

Complaints Policy

Item 10: AOB

The proposed dates for the 2018/19 governor committee meetings were presented.

ACTION: Governors to look at the proposed dates and come back to KP with any changes by Wednesday 4 July 2018. LN to confirm dates of the pastoral committee meetings.

Q: BM asked if there would be another planning day in 2018/19.

Governors agreed that two half days should be planned over a two week period.

LW proposed that we include shorts as part of the uniform for 2018/19. Governors agreed that this was a good idea, however the suggestion of a pinafore dresses was rejected.

ACTION: LW to source the school shorts from uniformity and communicate this to parents.

Date of the next meeting: Thursday 13th September at 5.00pm.